

**Greater Alexandria Economic Development Authority  
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, May 19, 2020

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair; Paula Nelson,  
Secretary/Treasurer

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Battles 8:04 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Executive Director reported on the Incubator proposals. He stated that the item is on the City Council agenda for discussion May 19, 2020. A discussion was held. The Executive Director agreed to keep the board informed of the status of the item.

Commissioner Sharplin gave a brief report on the impact that COVID-19 has had on the hotels and events in the area. A discussion was held.

There being no further business to come before the Committee, the meeting was adjourned at 8:14 a.m.

**Greater Alexandria Economic Development Authority  
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, May 19, 2020

Present: Paula Nelson; Tamara Battles

Absent: Zebulon Winstead, Chair

The monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Nelson at 8:14 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Committee, the meeting was adjourned at 8:14 a.m.

**Greater Alexandria Economic Development Authority  
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, May 19, 2020

Present: John Carroll, Chair; Jay Sharplin

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was called to order by Commissioner Carroll at 8:15 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Committee heard a report by the CPA regarding the April 2020 draft financials. It was moved by Commissioner Sharplin and seconded by Commissioner Carroll to recommend approval of the April r 2019 Draft Financials. A discussion was held.

The Committee discussed the impact that the pandemic might have on the GAEDA 2020 Funding Cycles. A discussion was held. The Committee agreed that the suspension of the 2020 2<sup>nd</sup> funding cycle should remained closed.

There being no further business to come before the Administration & Legal Committee, the meeting was adjourned at 8:24 a.m.

**Greater Alexandria Economic Development Authority  
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, May 19, 2020

Present: Paula Nelson, Chair; John Carroll; Jay Sharplin

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Nelson at 8:25 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Economic Development Committee, the meeting was adjourned at 8:25 a.m.

**Greater Alexandria Economic Development Authority  
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, May 19, 2020

Present: John Carrol, Jay Sharplin

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Carroll at 8:26 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Capital Projects Committee, the meeting was adjourned at 8:27 a.m.

**Greater Alexandria Economic Development Authority  
Operations Committee Meeting**

Minutes: Meeting of Tuesday, May 19, 2020

Present: Michael Caffery, Chair

Absent: Zebulon Winstead

The monthly meeting of the Greater Alexandria Economic Development Authority's Operations Committee was not called to order due to lack of a quorum.

The Chair commented that policies and procedures to Combat COVID-19 in the workplace has been implemented for staff, commissioners and the general public. A discussion was held.

There being no further business to come before the Capital Projects Committee, the meeting was adjourned at 8:30 a.m.

**Greater Alexandria Economic Development Authority  
Regular Meeting Agenda**

Minutes: Meeting of Tuesday, May 19, 2020

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair; Paula Nelson, Secretary/Treasurer; John Carroll; Jay Sharplin

Absent: Zeb Winstead

The monthly meeting of the Greater Alexandria Economic Development Authority was called to order by Commissioner Battles at 8:31 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Carroll and seconded by Commissioner Nelson to approve the May 2020 Consent Agenda. There being no comments, motion passed by unanimous vote.

It was moved by Commissioner Caffery and seconded by Commissioner Nelson to approve April 21, 2020 Meeting Minutes. There being no comments, motion passed by unanimous vote.

It was moved by Commissioner Nelson and seconded by Commissioner Caffery to approve April 28, 2020 Special Call Meeting Minutes. There being no comments, motion passed by unanimous vote.

Commissioner Caffery requested that the motion authorizing the Executive Committee to act for the Board and make decisions on matters which, require action before the next Board meeting; approve all cooperative endeavor agreements; and affect the budgeted items that require immediate action for the duration of the Governor's Emergency Declaration, be pulled from the agenda due to the expiration of the Governor's Stay-at-Home Order.

The Executive Administrator commented that the annual audit will resume as soon as possible. A discussion was held.

Commissioner Carroll commented that although the pandemic has impacted the state, new opportunities will arise for Central Louisiana due to our size and venues. A discussion was held.

Legal Counsel commented that all staff and commissioners should continue to adhere to the social distance guidelines and PPE requirements recommended by the State reopening of Phase One.

Commissioner Caffery requested that GRC provide a written report to the full board at the next regular meeting.

There being no further business to come before the board, the meeting was adjourned at 8:51 a.m.