

**Greater Alexandria Economic Development Authority
Executive & Government Relations Committee Meeting**

Minutes: Meeting of Tuesday, June 15, 2020

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair

Absent: Paula Nelson, Secretary/Treasurer

The monthly meeting of the Greater Alexandria Economic Development Authority's Executive & Government Relations Committee was called to order by Commissioner Battles 8:10 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

The Executive Director commented on the status of the annual audit for the year ended 2019. Field work for the annual audit has been completed and a final report should be presented at the next meeting. He also commented that Mr. Spears of the GAEDA Revitalization Corporation (GRC) submitted an annual report as requested. The report will be distributed to the full board after the meeting via email.

He further commented that he has been asked, by City Councilman Malcom Lavardain, to give a presentation to the full council on July 21, 2020. A discussion was held.

There being no further business to come before the Committee, the meeting was adjourned at 8:30 a.m.

**Greater Alexandria Economic Development Authority
Human Resources Committee Meeting**

Minutes: Meeting of Tuesday, June 15, 2020

Present: Zebulon Winstead, Chair; Tamara Battles

Absent: Paula Nelson

The monthly meeting of the Greater Alexandria Economic Development Authority's Human Resource Committee was called to order by Commissioner Nelson at 8:30 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Committee, the meeting was adjourned at 8:31a.m.

**Greater Alexandria Economic Development Authority
Administration & Legal Committee Meeting**

Minutes: Meeting of Tuesday, June 15, 2020

Present: Jay Sharplin

Absent: John Carroll, Chair

The monthly meeting of the Greater Alexandria Economic Development Authority's Administration & Legal Committee was called to order by Commissioner Sharplin at 8:31 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

The Committee heard a report by the CPA regarding the May 2020 financials. A discussion was held.

The Committee heard recommendations for adoption of a Disaster Recovery Policy. The policy is required to be a part of the Authority's personnel policies and procedures. A discussion was held.

There being no further business to come before the Administration & Legal Committee, the meeting was adjourned at 8:40 a.m.

**Greater Alexandria Economic Development Authority
Economic Development Committee Meeting**

Minutes: Meeting of Tuesday, June 15, 2020

Present: Jay Sharplin

Absent: Paula Nelson, Chair; John Carroll

The monthly meeting of the Greater Alexandria Economic Development Authority's Economic Development Committee was called to order by Commissioner Sharplin at 8:40 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

Staff recommended that the Committee approve a cooperative endeavor agreement for the Drug Abuse Resistance's (DARE) 29th Annual Officers training. A discussion was held.

Commissioner Caffery requested that City give a report regarding the status of the Johnny Downs Complex. A discussion was held.

There being no further business to come before the Economic Development Committee, the meeting was adjourned at 8:50 a.m.

**Greater Alexandria Economic Development Authority
Capital Projects Committee Meeting**

Minutes: Meeting of Tuesday, June 15, 2020

Present: John Carrol, Jay Sharplin

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Capital Projects Committee was called to order by Commissioner Sharplin at 8:50 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was not present.

There being no business to come before the Capital Projects Committee, the meeting was adjourned at 8:54 a.m.

**Greater Alexandria Economic Development Authority
Operations Committee Meeting**

Minutes: Meeting of Tuesday, June 15, 2020

Present: Michael Caffery, Chair Zebulon Winstead;

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority's Operation's Committee was called to order by Commissioner Caffery at 8:55 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

There being no business to come before the Operations Committee, the meeting was adjourned at 8:55 a.m.

**Greater Alexandria Economic Development Authority
Regular Meeting Agenda**

Minutes: Meeting of Tuesday, June 15, 2020

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair; Zeb Winstead; Jay Sharplin

Absent: Paula Nelson, Secretary/Treasurer; John Carroll

The monthly regular meeting of the Greater Alexandria Economic Development Authority was called to order by Commissioner Battles at 8:56 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Winstead and seconded by Commissioner Sharplin to approve the June 2020 Consent Agenda. There being no comments, motion passed by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Caffery to approve the GAEDA Disaster Recovery Policies and Procedures. There being no comments, motion passed by unanimous vote.

It was moved by Commissioner Caffery and seconded by Commissioner Winstead to approve a Cooperative Endeavor Agreement in the amount of Ten Thousand Dollars (\$10,000) for the 29th Annual Drug Abuse Resistance Education (Dare) Officers Training Conference. There being no comments, motion passed by unanimous vote.

Commissioner Caffery requested that the City give a status report on annual festivals affected by COVID-19 and the condition of the Johnny Downs Complex. A discussion was held.

The Executive Director and Legal Counsel gave a status report on the draft Incubator proposal to the city. A discussion was held.

Commissioner Caffery recommended that a letter be written to the City withdrawing GAEDA' proposal from consideration. A discussion was held.

It was moved by Commissioner Caffery and seconded by Commissioner Winstead to add to the agenda a motion to officially withdraw GAEDA's proposal for the lease and operation of the facility located at 1501 Wimbledon Boulevard (Incubator) and furthermore, to cease all negotiations regarding the issue. There being no public comments, motion was added by unanimous vote.

It was moved by Commissioner Winstead and seconded by Commissioner Caffery to officially withdraw GAEDA's proposal for the lease and operation of the facility located at 1501 Wimbledon Boulevard (Incubator) and furthermore, to cease all negotiations regarding the issue. There being no public comments, motion passed by unanimous vote.

There being no further business to come before the board, the meeting was adjourned at 9:00 a.m.