

**Greater Alexandria Economic Development Authority
April 21, 2020 Regular Meeting Minutes by Teleconference**

Minutes: Meeting of Tuesday, April 21, 2020

Present: Tamara Battles, Chair; Michael Caffery, Vice-Chair; John Carroll;
Jay Sharplin; Paula Nelson, Secretary/Treasurer; Zeb Winstead

Absent: None

The monthly meeting of the Greater Alexandria Economic Development Authority was called to order by Commissioner Battles at 8:00 a.m. Executive Administrator, Angela Varnado called the roll. A quorum was present.

It was moved by Commissioner Carroll and seconded by Commissioner Nelson to approve the March 2020 Consent Agenda. There being no comments, motion passed by unanimous vote.

It was moved by Commissioner Carroll and seconded by Commissioner Nelson to approve the April 2020 Consent Agenda. There being no comments, motion passed by unanimous vote.

The Executive Director gave a report on the hotel/motel tax suspension. A discussion was held. It was moved by Commissioner Carroll and seconded by Commissioner Winstead to approve suspending the 2nd Grant Funding Cycle for 2020. There being no comments, motion passed by unanimous vote.

Commissioner Winstead suggested that the board consider a motion to authorize the Executive Committee to empower the Executive Director to enter into cooperative endeavor agreements with third parties to effectuate the purposes of the Authority up to the amounts approved in the 2020 budget. A discussion was held.

It was moved by Commissioner Caffery and seconded by Commissioner Nelson to add to the agenda a motion to hold a special call meeting on Tuesday, April 28, 2020 at 8:00 a.m. via teleconference to further discuss the proposed motions by Commissioner Winstead. There being no public comments, motion was added by unanimous vote.

It was moved by Commissioner Caffery and seconded by Commissioner Carroll to hold a special call meeting on Tuesday, April 28, 2020 at 8:00 a.m. via teleconference to further discuss the motions proposed by Commissioner Caffery and Commissioner Winstead. There being no public comments, motion passed by unanimous vote.

The Executive Director gave a report addressing GAEDA's operating procedures and the method of conducting GAEDA business throughout the duration of the pandemic. A discussion was held.

Commissioner Caffery requested that a list of events that are being postponed or cancelled during the pandemic be made available to the board.

Commissioner Nelson requested that a list of required training and deadlines be sent to the board.

There being no further business to come before the board, the meeting was adjourned at 9:04 a.m.